

PSAN BOARD OF DIRECTORS MEETING MINUTES

Country Inn & Suites

5353 North 27th Street Lincoln, Nebraska

10:00 a.m., December 7, 2018

1. Meeting called to order at 10:05 a.m. by President Whitfield

2. Roll Call

President – Todd Whitfield - P

President Elect - _____

Vice President – LaVern Schroeder (2018)

Treasurer - John Berry - P

Secretary - Warren Headlee - A

Administrative Secretary – Gwen Bowers - P

Directors -

Matt Tinkham (2018) - P

Jeremy Feusner (2018) - P

Duane Katt (2018) - P

Jerry Penry (2019) - P

Brian Foral (2019) - P

Eric Schaben (2019) - P

Casey Sherlock (State Surveyor) - P

Steve Cobb (Affiliate - SENLSA) - A

3. Review and approve agenda

Bylaws changes added to the agenda.

Motion to approve by: Duane Katt

Second by: LaVern Schroeder

Motion: Pass

4. Review and approve minutes of the September 28, 2018 PSAN Quarterly Board Meeting.

Change from Agenda to Minutes and change SENSLA

Motion to approve with edits by: LaVern Schroeder

Second by: Brian Foral

Motion: Pass

5. Reports

5.1. Treasurer: (John Berry)

5.1.1. Review and approve Treasurer's report dated 12/05/2018

Motion to approve by: Jeremy Feusner

Second by: Eric

Motion: Pass

5.1.2. Review and approve budget

Motion to approve by: Matt Tinkham

Second by: Duane Katt

Motion: Pass

5.2. Administrative Secretary's Report: (Gwen Bowers)

5.2.1. Administrative Secretary's report dated 11/20/2018

Gwen will talk to Ryan about the domain name moving to new site. We're still working on being able to accept payments online.

Matt Tinkham will send Gwen information to add to the Education page of the new site.

There was discussion about creating a Social Media Committee to generate more traffic to the PSAN website. It was decided to continue this discussion at the next Board Meeting.

5.3. Conference Committee: (Jeremy Feusner)

5.3.1. 2019 Winter Conference, Kearney (John Berry)

Change wording for costs

Update the 2019 Winter Seminar flyer for Section Breakdown, Steven Cobb will be leading this class

Election ballots need to go out 30 days prior to seminar.

There was discussion regarding PDHs for teaching a class. For every hour teaching a class, the presenter/teacher receives two hours, i.e. 2 hours teaching = 4 PDHs. Gwen will make sure to send PDH certificates to presenters following the seminar.

The question was raised, do the sign-up sheets work? Is there a better way to track who is in a class and who is not? We will continue to explore easier, better, more effective, efficient ways to track hours.

John Berry talked about his meeting with the Kearney Visitors Bureau. They volunteered to provide A LOT of support at the seminar, including set-up, check-in/registration, assisting people to find the correct classroom, etc. Jeremy echoed their support was greatly appreciated at the 2018 Winter Seminar.

5.3.2. 2019 Summer Conference, Norfolk, NE (LaVern Schroeder)

LaVern stated that the 2019 Summer Seminar will be at Divots in Norfolk on July 19, 2019. He is working with Chuck Chase (NRC) to speak on Calculated Flood Plain Elevations.

5.3.3. 2020 Winter Seminar, Kearney (need volunteer)

Still need someone to coordinate this event.

5.3.4. 2020 Summer Seminar, (need volunteer)

Still need someone to coordinate this event.

John Berry noted that whoever volunteers to coordinate these events needs to get hold of speakers early! Also, if we extend our contract with the conference center in Kearney (hold the Winter Seminar there for the next few years), we could potentially get cash/expense breaks and save the organization a little money.

Jeremy Feusner likes the idea of continuing to book out at Kearney because they are good at what they do. He suggested that we ask members where they want to go? Kearney? Central NE? Somewhere else?

5.4. Officer Reports:

5.4.1. President – Todd Whitfield

Warren Headlee sent a thank you card from Adelaide, she came to the Summer Conference.

Todd received an invitation to the South Dakota seminar for January 2019, in Chamberlain, SD. They pay for registration and room and spouse/guest; this also includes meals Todd is unable to attend, but if anyone from the Board is interested, let them know by Dec 21st. Jerry Penry will go in Todd's stead.

Jill Balkum called Todd regarding the annual & semi-historical trek. This is usually held the weekend after Labor Day. There is a plaque in their museum with PSAN on it. Would we be interested in contributing again? After discussion, it was decided not to contribute again. Jerry Penry will respond to Jill's email.

5.4.2. Vice President – LaVern Schroeder

Nothing to report

5.4.3. Treasurer – John Berry

John Berry had to pull some money from Edward Jones to cover expenses for this year. He stated that our checking account balance every year continues to go down. We may have to consider increasing our fees for membership dues or seminars, etc. in order to stay ahead. However, PSAN has had some different expenses this year from prior years. Berry said something needs to change within the next year or two in order to get by, financially.

5.4.4. Secretary – Warren Headlee

Nothing to report

5.5. Directors:

5.5.1. Matt Tinkham (2018) – no report

5.5.2. Jeremy Feusner (2018) – no report

5.5.3. Duane Katt (2018) – no report

5.5.4. Jerry Penry (2019)

Minimum standards for surveys were established February 1989. Jerry's presentation at the 2019 Winter Seminar will be on minimum standards, but mostly reference ties. Most surveyors don't have/know reference ties to the past.

Duane Katt, the Department of Roads in the 60's or 70's came up with 4 ties/corner Casey Sherlock, many of those older companies established the 4 ties/corner; it was an unwritten rule.

Jerry Penry, the manual doesn't give any specific info

- Whose ties? Many surveyors just copy prior information and it's no longer accurate.
- What are ties for? To find the corner or to restore the corner? Restore it.

Sherlock, do we as an association revise our definition? Feusner stated that he would be willing to help draft a new minimum standard. Duane Katt stated that he would like to be involved as he's part of the Ethics and Standards Committee. Todd Whitfield would like to have this presented at the meeting to the General Assembly.

Penry thinks that we should want this to be geared toward the new/next generation Berry asked if temporary and calculated corners also be addressed? They should.

Whitfield, this will be an action item for the Ethics and Standards Committee. Sherlock will go to the Attorney General with this information and ask if the State Surveyor's Office needs to change any of their language. Brian Foral asked, what's the consensus of this room on what to do/how to handle ties? Whitfield stated that we'll hash it out at the General Assembly meeting.

5.5.5. Brian Foral (2019) – no report

5.5.6. Eric Schaben (2019) – no report

5.5.7. Casey Sherlock (State Surveyor)

Casey Sherlock noted that he's got a presentation tomorrow morning at SENSLA 20/20 Vision. It's on the History of State Surveyor's Office. The State Surveyor's Office now has a FB page.

He's working on a Nebraska map project; they want to have one state master map. There is a meeting with Nebraska State Records Board & OCIO = City GIS Phase 2

- Buffalo County is the pilot county to start getting section corners of the county and then work inward
- There will be a \$25k grant, but it will have requirements that must be met prior to grant being paid out
- The office tying this to public safety and E911 system

City records survey scanning has requested \$20k in the budget

The State Surveyor's Office is reviewing and revising the state specific exams. The Board of Examiners is still looking at doing in-person interviews.

All land surveys are required to be filed with the County Surveyor or Repository.

Sherlock will be at the Assessors meeting the following week. He then has a presentation to Game & Parks. Later, he will be meeting with the Highway Superintendents.

The State Surveyor's Office now accepts online/electronic license renewal, repository bill payments, etc. He will send the contact information to Gwen to follow up for PSAN online payments.

5.5.8. Steve Cobb (Affiliate - SENLSA) - A

Per Todd, Steve Cobb will be stepping down as SENSLA affiliate rep

5.5. Standing Committees:

5.5.1. Education Committee (Matt Tinkham)

Per Matt Tinkham, he is still working on pre-exam workshop. He is continuing to work with community outreach programs and trying to get on the Southeast Board.

5.5.2. Historical Committee (Jerry Penry)

See report. The original donor name plaque at the 6PM Initial Point on the NE/KS state line is to be replaced next June. Jerry said he is excited that funds from the auction will go to the historical fund.

5.5.3. Legislative Committee – PEC Report (Todd Whitfield)

PEC Board Meeting. Todd informed the Board that Kissle, our lobbyists, will be increasing their fees; they haven't had an increase in 10 years.

Whitfield stated that he feels it is too soon to reintroduce "right of entry" bill.

There is a luncheon on Wednesday, January 23, 2019 that he will be attending.

5.5.4. GIS Committee (Erik Hubl) – no report

5.5.5. Nominations and Membership Committees (Brian Langenberg) – has a good list

5.5.6. Publications: (LaVern Schroeder) – See report

5.5.7. Ethics and Standards Committee: (Duane Katt)

Duane stated that as professionals, when representing a client in a court case, we should have a good understanding of what's going on. Katt doesn't think a surveyor should be representing someone if you can't provide your client with the best representation.

Sherlock noted that the Board of Examiners would not get involved unless there's a complaint in writing or if they have personal knowledge.

5.5.8. NSPS: (Dan Martinez) – A

5.5.9. Nebraska State Surveyor: (Casey Sherlock)

According to Professional Engineers, easements are a transfer of property. It is the duty of PSAN to protect the public from the land surveyors, not to protect land surveyors from the public. Sherlock said he is trying to bring awareness of the statutes and laws; he is going to continue to educate surveyors.

5.5.10. Affiliate – SENLSA: (Steve Cobb) – A

6. Old Business:

6.1. Board of Examiners plaque from PSAN award to outgoing board members (John B, Dan M)

Per Connie, in her 15 years, they've never given a plaque.

Moved by Jeremy Feusner to not give a plaque to outgoing board members

Second: Casey Sherlock

Motion: Pass

6.2.

7. New Business:

7.1. Membership Applications

7.1.1. Dylan Campbell

7.1.2. Tyler Lacey

- 7.1.3. Jonathan Lovell
- 7.1.4. Jayme Malone
- 7.1.5. Christopher Schulte

Moved to approve: Duane Katt
Second: Eric Schaben
Motion: Pass

- 7.2. Committee for Nominations for Board of Directors positions & President Elect
Brian Langenberg is the Chair
Eric Schaben will be on the committee
Jeremy Feusner will be on the committee

- 7.3. Proposed Bylaws changes – Newsletter
See attachment
John Berry will work with LaVern Schroeder for the additional Constitution information.
Todd Whitfield noted that Kansas only sends new letters via emails and Iowa gives an option.
LaVern Schroeder said that we need to add to the General Assembly agenda for the Winter Seminar.

- 7.4. Plaque for Connie Arnold & Kelly Stevens
Jerry Penry added that PSAN needs to establish guidelines for Head Chainman, we currently don't have any

Give Connie a plaque for her years of service to PSAN
Motion to Approve: Casey Sherlock
Second: LaVern Schroeder
Motion: Pass

Motion to give Kelly Stevens Head Chainman
Motion to approve: Jeremy Feusner
Second: Matt Tinkham

Roll Call Vote
Todd Whitfield - Y
LaVern Schroeder - Y
John Berry - Y
Matt Tinkham - Y
Jeremy Feusner - Y
Duane Katt - Y
Jerry Penry - Y
Brian Foral - Y
Eric Schaben - Y
Casey Sherlock - Y

7.5.

- 8. Board of Director 2018 meeting schedule:
Friday March 9, 2018 (meeting)
Friday June 22, 2018 (meeting)
Friday September 28, 2018 (meeting)
Friday December 7, 2018 (meeting)

9. Motion to adjourn

Motion by: Duane Katt
Second by: LaVern Schroeder

Meeting adjourned at 03:13 a.m./p.m.