

Minutes  
PSAN BOARD MEETING AGENDA  
Friday, December 4, 2015,  
Conference Call

1) Call meeting to order

Meeting called to order at 8:03 a.m. by President Wayne Dietz.

2) Roll call

President - Wayne Dietz (P)

President Elect - Dan Martinez (P)

Treasurer - John Berry (A)

Secretary - Warren Headlee (P)

Board of Directors:

Jeremy Feusner (P)

Jason Headley (A)

Duane Katt (P)

Brian Langenberg (P)

Casey Sherlock (P)

Matt Tinkham (P)

Steve Cobb (P)

Admin. Sec., Connie Arnold (P)

Guest:

LaVern Schroeder

Richard Hansen

3) Review and approve agenda

Wayne Dietz stated that the agenda needed to be corrected to be as follows:

5) Review and approve Treasurer's Report

6) Old Business

Hearing no other corrections, Dietz approved the agenda.

Later in the meeting, a couple of other items were added to the agenda.

Motion to approve adding New Business - Item 7. Photo Contest to the agenda by Dan Martinez.

Second by Casey Sherlock.

Motion: Pass

Motion to approve adding New Business - Item 8. Scholarship to the agenda by Matt Tinkham.

Second by Duane Katt

Motion: Pass

4) Review and approve minutes of September 18, 2015 board meeting.

Hearing of no corrections to make to the September 18, 2015 board meeting minutes, Wayne Dietz approved the minutes.

- 5) Review and approve Treasurer's Report.  
See attached report dated 11-30-2015.

Motion to approve by Warren Headlee  
Second by Duane Katt  
Motion: Pass

6) Old Business

1. Winter convention, January 28-29, 2016 - Casey Sherlock in Grand Island

Casey Sherlock reported that he thinks everything is ready and provided a copy of a registration form, meeting agenda and proposed budget (see attached). Dan Martinez and Sherlock will touch base later to discuss Round Table topics. Sherlock added that he already has several topics in mind. Connie Arnold reported that the registration forms have been mailed.

2. 2016 summer seminar - Bonnie Edwards and Jerry Penry at Halsey Forest

Wayne Dietz and Dan Martinez reported that they had not heard anything new regarding the seminar.

3. Winter Convention, January 26-27, 2016 - Jason Headley

Jason Headley was absent and provided no additional information.

4. Revised constitution & by-laws - See comments & questions on proposed changes on attached sheet. Richard Hansen & LaVern Schroeder

Jeremy Feusner requested copies be provided to every member at the general assemble.

Dan Martinez said that the constitution states, in the amendments to the constitution, that the secretary is to prepare and mail a copy of such amendment to each member and to instruct him to indicate his rejection or approval of such amendment and return the same to the secretary within 30 days of the mailing. Martinez added that we are not following this method but thinks that we need to mail out the proposed changes to the members at least 30 days prior to the general assembly meeting with the instructions for everyone to review and be prepared to take action on the changes at the meeting.

Connie Arnold will mail the Constitution and Bylaws, as prepared by Schroeder and Hansen, to the members so that they have them at least 30 days prior to the meeting.

Wayne Dietz asked if we should address the proposed changes to the Constitution and Bylaws as one single package as prepared by Schroeder and Hansen or go through each document page by page.

Schroeder stated that Feusner had asked for clarification on the following changes:

#### Constitution

Article 4, Section 1 – Can an affiliate members vote? Lavern Schroeder stated that the affiliate director can't vote as a member but can vote as a director.

Article 4, Section 10 - When does the 90 day limit to hold an emergency election start? Schroeder stated the 90 day timeframe would start upon notification of the vacancy.

#### Bylaws

Article 11, Section 3 – Section states issues shall be mailed to anyone upon request. Should “anyone” be changed “any member of PSAN”?

Schroeder stated that he would make these revisions to the proposed changes before sending to Arnold for mailing to the members.

Motion to accept the Constitution revisions as presented by LaVern Schroeder and Richard Hansen with the discussed changes added to Article 4, Section 1 and Article 4, Section 10 for forwarding to the membership by Jeremy Feusner. Second by Duane Katt.

Motion: Pass

Motion to accept the Bylaws revisions as presented by LaVern Schroeder and Richard Hansen with the discussed change added to Article 11, Section 3 for forwarding to the membership by Brian Langenberg.

Second by Steve Cobb.

Motion: Pass

#### 5. Insurance policy - John Berry

Steve Cobb stated that, since the quote had just been provided, he would like to discuss it after everyone had a chance to review it.

Wayne Dietz agreed and said we would add this to the March meeting's agenda.

#### 7) New Business

1. Convention committee - Dan Martinez, Jeremy Feusner, Casey Sherlock, Matt Tinkham & Jason Headley

Dan Martinez reported that Jeremy Feusner was named chair of the committee.

Feusner added that the committee's immediate intention was to use the upcoming Winter Seminar, along with membership feedback, as an example to help put together a handbook.

2. Advertising Committees; no money paid for extra sized ads since December 2012. Invoicing for extra sized ads will begin January 1, 2016.

Connie Arnold stated that the letter to the sustaining members informing them of future pricing and protocol had already been mailed. Arnold said she would mail Wayne Dietz a copy of the letter.

### 3. Dan Martinez - NSPS Young Surveyors Chapter

Dan Martinez reported that he attended the NSPS meeting in October and had been in contact with the Chairperson of the NSPS Young Surveyors, Amanda Askren. Askren informed Martinez that 33 states currently have a young surveyor representative and the Young Surveyors Chapter of NSPS is working on their bylaws and getting their group incorporated. Askren told Martinez that she would provide him with this information prior to PSAN's general assembly meeting.

Wayne Dietz said he would add the Young Surveyors Program to the general assembly agenda.

### 4. Head Chainperson Award Nominations, alphabetically:

Rex Heiden - 1

Duane Katt - 2

Jerry Penry - 2

Richard Ronkar - 1

Clint Schaff - 2

Mark Streit - 1

Gene Thomsen - 1

Richard Hansen further nominated Lee Wells, Gary Tinkham, James Hawks and Wayne Dietz via a letter to the board. Dietz withdrew his name as he feels he shouldn't be considered while serving on the board.

Wayne Dietz asked for the Board's opinion on changing the name of the award from Head Chainman to Head Chainperson. It was unanimously decided that the word "chainman" is gender neutral. Dietz said the award will remain as the "Head Chainman Award".

Brian Langenberg asked if any of the nominees had previously won the award. Jeremy Feusner stated that, dating back to 1989, Jerry Penry, Gene Thomsen and Mark Streit are previous award recipients.

Jeremy Feusner nominated an individual which was seconded by Steve Cobb. Steve Cobb nominated an individual which was seconded by Brian Langenberg.

Motion to award two (2) Head Chainman Awards by Steve Cobb.

Second by Brian Langenberg.

Motion: Pass

Dan Martinez said he would order the plaques.

#### 5. Honorary Membership nomination - Harry F. Reitz

Richard Hansen further nominated M.C. Schaff and Donald Pettigrew via a letter to the board.

Motion to award all three individuals the Honorary Membership to PSAN by Duane Katt.

Second by Matt Tinkham.

Motion: Pass

Dan Martinez said he would order the plaques.

#### 6. 25 Year Membership Award - Leslie J. Siedschlag, LS 469

Steve Cobb felt that if Siedschlag had completed his 25<sup>th</sup> year of membership that he be awarded the award which could be presented to Gary Siedschlag. Connie Arnold verified that Siedschlag had completed 25 years.

Motion to award Leslie Siedschlag the 25 Year Membership Plaque by Dan Martinez.

Second by Jeremy Feusner.

Motion: Pass

Dan Martinez said he would order the plaque.

Connie Arnold said she would notify all the award recipients that PSAN is requesting their presence at the Winter Seminar.

#### 7. Photo Contest

LaVern Schroeder stated that this is the contest to determine which photo is placed on the front cover of the PSAN Magazine.

Brian Langenberg asked if the award recipients needed to be a member. Sandy Maillie reported that the rules did not make membership a requirement.

It was decided that each board member was to mail their favorite 3 photos to Maillie and the most popular would be the winner. Maillie will incorporate the remaining photos into the magazine throughout the year. Maillie asked for the photos to be submitted within the next couple of weeks.

#### 8. Scholarship

See attached Scholarship requirements.

Connie Arnold stated that John Berry is needing approval of a scholarship amount so that he could send a check to Southeast Community College next week.

Motion to approve \$2,000 maximum or \$500 per recipient to be used for the Land Surveying Scholarship at the Milford Campus of Southeast Community College by Matt Tinkham.  
Second by Brian Langenberg.  
Motion: Pass

## 8) Officer Reports

President - Wayne Dietz  
Set up Investment Committee

Wayne Dietz said, that due to John Berry's absence, he would add this to the next meeting's agenda.

President Elect - Dan Martinez – No Report

Secretary - Warren Headlee – No Report

Treasurer - John Berry – No Report

Board of Directors:

Jeremy Feusner – No Report

Jason Headley – No Report

Duane Katt

Duane Katt reported that Connie Arnold had mailed the "Land Surveyor" brochures, (see attached), he prepared to each board member. Katt asked that the board review and comment on the brochures.

Brian Langenberg – No Report

Casey Sherlock

Casey Sherlock reported that the awards presentation will be held during the Winter Seminar Banquet. Sherlock added that he would like to also present a slide show during the banquet showing the winning photo along with the other photos from the PSAN Magazine photo contest.

Matt Tinkham – No Report

Steve Cobb

Steve Cobb reported that the Southeast Nebraska Land Surveyors Association Winter Seminar will be on December 12<sup>th</sup> at Concordia University in Lincoln. Jerry Penry, L.S. and Patrick Nelson, Atty. are the scheduled speakers.

Cobb also reported on December 3<sup>rd</sup> Board of Examiners' meeting stating that they were moving forward with the Code of Practice and getting it incorporated into the rules and regulations.

Admin. Sec., Connie Arnold – See attached Administrative Secretary's Report

Connie Arnold stated that she needs a new cell phone. Arnold said Verizon quoted \$103 plus taxes a month for a new iPhone which is about twice her current plans price.

Motion to authorize Connie Arnold to get a new cell phone by Dan Martinez.

Second by Duane Katt.

Motion: Pass

Jeremy Fuesner asked Arnold that she let the board know of such equipment issues sooner in the future.

Matt Tinkham asked if Arnold should have a budget to work with for equipment items since she is a contract employee. Tinkham added that she could then correct such issues on her own. Tinkham asked Arnold to put together a number that she thought would cover her cost.

Wayne Dietz said he would add this as an agenda item for the next meeting.

## 10. Committee Reports

### Publications - LaVern Schroeder

LaVern Schroeder reported that the photo contest was well received and thanked Sandy Maillie for her work.

### Nominations - Brian Langenberg

Brian Langenberg reported that Connie Arnold had mailed the nominations and that they are as follows:

Vice President – Bonnie Edwards

Secretary – David Schmitz

Board of Directors:

- Shawn Boyd
- Chad Dixon
- Brian Foral
- Warren Headlee
- Duane Katt
- Jerry Penry
- Mark Streit

### Education - Matt Tinkham

Pre-Exam Workshop, breakout session

Matt Tinkham reported that they are working on the presentation for the Winter Seminar. Tinkham added that Jon Carrell and Mark Streit will also be involved

with the workshop presentation and that the areas covered are listed on the seminar agenda.

Public Relations - Dave Schmitz – No Report

Legislation - Todd Whitfield – No Report

Membership - Brian Langenberg

Check enclosed with all applications:

Stanley Paul Blackmore, Active Member

Shawn Miller, Associate Member

Richard Lassek, Associate Member

Grant Hesper, Associate Member

Jim Jurgens, Associate Member

Brian Langenberg reported that per Article 3, Section 1 of the PSAN Constitution, Stanley Paul Blackmore's application as an Active Member should be changed to an Affiliate Member since he is not licensed in the State of Nebraska but is licensed in 2 other states.

Connie Arnold will notify Blackmore of the change from an Active to an Affiliate membership and of the difference of dues required.

Motion to approve the 5 new members as either an associate of an affiliate member by Jeremy Feusner.

Second by Dan Matinez.

Motion: Pass

Historical - Gene Thomsen, Mitch Humphrey – No Report

Ethics and Standards - Duane Katt – No Report

GIS - Jason Headley – No Report

Associate - Steve Cobb – No Report

11. Set meeting date for March (Friday, - 4th, 11th, 18th, 25th) 2016 meeting

Motion to set Friday, March 11<sup>th</sup> as the next meeting date by Jeremy Feusner.

Second by Casey Sherlock.

Motion: Pass

12. Adjournment Motion

Motion to adjourn by Jeremy Feusner.

Second by Duane Katt.

Motion: Pass – Meeting Adjourned at 9:40 a.m.

Respectfully submitted by Warren Headlee, Secretary.